

KNOVA LEARNING OREGON (RPA)
Board of Directors Regular Meeting - MINUTES
Tuesday, May 13th @ 4:00 PM. Student Services Building

Call to Order: The meeting was called to order at 4:00 PM. Roll: Chair Fladoos, Dir. Salami (virtual), Dir. Nicewood (virtual), Dir. Kurzenhauser (excused), Dir. Lindland (excused), Dir. Long (virtual) Staff: Nelsen, Barnard (virtual), Pescitelli

Announcements:

- 2nd Annual Relapse Prevention Event—May 17th
- The last day of school (Field Day) is June 12th. RPA Field Day runs from 8:30 AM to Noon. Join us for this fun event! Seeking volunteers.
- Mr. Nelsen updated the BOD on the currently enrolled 2025-26 student count: 429 students (29 over budget) . We expect to remain over budget-level-enrollment even after accounting for anticipated losses throughout the year
- **Bond Project(s) Update (Action):** Mr. Nelsen provided the Directors with an update on the results of the recently concluded RFP process and plans for upcoming summer construction projects. We received four high-quality bids, and I extend my gratitude to Pete, Preston, Danielle, Jason, and Devon for their diligent work in reviewing and scoring the proposals. We have identified *All Season Windows* as the most promising partner for these projects. Nelsen compiled the scoring comments, which will be shared separately. upon request

MOTION: Dir. Fladoos moves to declare *All Season Windows* as the winner of the recently completed Design Build RFP process and authorize the Executive Director to proceed with the award, negotiate a detailed project scope, and establish construction timelines. Seconded by Dir. Salami. Passes 4-0.

- **23-24 Annual Audit Report (Action):** Mr. Nelsen reported on another clean financial audit with no management letter or material findings. Outstanding work by Tonya and Garth!

MOTION: Dir. Fladoos motions to accept the 2023-24 Fiscal Audit. Seconded by Dir. Long. Passes 4-0.

- **Oregon Growth Savings Plan (Action):** John explained that the Oregon Growth Savings Plan is a PERS supplemental plan available for employee contributions. This plan provides an excellent option for employees interested in retirement savings beyond PERS. Mr Nelsen provided a draft resolution to the BOD for action.

MOTION: Dir. Salami moves to adopt a resolution adding the Oregon Growth Savings Plan to benefits offered to RPA employees. Seconded by Dir. Fladoos. Passes 4-0.

- **Fundraising Accounting (Action):** Tonya has requested a Board motion to authorize carrying over fundraising proceeds between fiscal years. This would enable saving funds for items that require multiple years of fundraising to reach their funding goals.

MOTION: Dir. Fladoos moves to authorize True Blue Accounting to reserve school-level fundraising proceeds and carry over balances between fiscal years. Seconded by Dir. Long. Passes 4-0.

- **2025-2027 Integrated Application (Action):** Principal Barnard will present the 2025–2027 Integrated Application for Board approval.

MOTION: Dir. Fladoos moves to accept the 2025-2027 Integrated Application plan as presented by Principal Barnard (Attachment 5). Seconded by Dir. Salami. Passes 4-0.

- **Public to Be Heard:** The board provides an opportunity for community members to share comments on current agenda items or other matters about the school. The board respectfully requests that comments be limited to 5 minutes in length. There were no public present to be heard.
- **February-March 2025 Financials (Action):** The BOD will review and discuss the February-March 2025 financials provided by True-Blue Accounting. Tonya Mosher will be present to answer BOD questions. (Monthly financials sent directly to directors in separate emails)

MOTION: Dir. Salami moves to accept February-March 2025 financials. Seconded by Dir. Fladoos. Passes 4-0.

- **April 2025 Minutes (Action):** The BOD will review minutes from the April 2025 BOD meeting (Att 6)

MOTION: Dir. Fladoos moves to approve April 2025 BOD minutes. Seconded by Dir. Long. Passes 4-0.

- Meeting adjourned at 4:35PM.

NEXT REGULAR MEETING: 06-10-25