



KNOVA LEARNING OREGON (RPA)  
**Board of Directors Regular Meeting- Agenda**

Tuesday, March 12th, 2024 **4:30** PM. Student Services Building  
(Est. Duration 90 min)

**Call to Order and Roll:** The Chair will call the meeting to order and take roll at 4:30 pm

- **Board Announcements**
- New Neighbor: Maker Space and Tool Library
- Columbia Sportswear Donations
- BOD Visitation Day?

**Reports and Deliberations**

- **Campus Re-Fi:** David Robertson will update the BOD on his efforts to secure refinancing of the campus.
- **2022-23 Financial Audit:** After some delay our 2022-23 Financial Audit has been completed and conveyed to ODE, RSD, and PCP. We are pleased to have another “clean” audit with no negative findings or management letter. Tonya will be on hand to take a bow and answer any questions we may have. Action below: *Move to accept the 2022-23 financial audit.* (Att: 1&2)
- **Charter Agreement Renewal:** We are pleased to report that RSD Superintendent Frank Caropelo has not only agreed to a new 10-year charter agreement, he has also agreed to expedite the process in support of our campus re-fi efforts. We anticipate the new agreement to be adopted by the RSD board as soon as June! The new agreement is largely a roll-over of our existing agreement with the exception of ELL services which will now be provided directly by RPA.
- **Current Enrollment:** We have seen typical student-mobility reflected in enrollment as we head into Spring break and then to the final stretch of the 23-24 school year. In response to increase costs associated with the campus re-fi and the need to increase staff pay, the executive director has set the goal of 400 students (24 per class) for the 23-24 school year. (Att: 3&4)
- **2024-25 Recruiting and Intent to Return:** We recently completed our annual Intent-to-return survey of 307 RPA families w/ current K-4 students. We received 247 responses with only 4 student “not-returning” (moving). Ana will immediately begin calling remaining families as to get an accurate count of total returning students. (I would project approximately 300 returns)
- **New Student Recruitment:** As of 03/08 we have received 78 new-student pre-registrations for the 2024-25 school year. We will need +100 new students to meet our total enrollment goal of 400. Mr. Nelsen projects that of these 100 “new” students, 73 will be in kindergarten. The remaining 27 new students will be in grades 1-5. (Att: 5)
- **January and February Financials** (sent directly directors in separate e-mail) will be reviewed/discussed.

**Public to Be Heard:** The board provides this opportunity for community members to make comments to the board on matters pertaining to the school. To ensure that as many people that wish to make comments get that chance, the Board respectfully asked that comments be no more than 5-min in length

**Action Items**

- Motion to accept minutes from Jan. 2024 BOD meeting (Att 6)
- Motion to accept 2022-23 Financial Audit
- Motion to accept January and February 2024 financials and check register as provided by True Blue Accounting

**Adjourn:**

**NEXT MEETING: 04-09-2024**