



Preparatory Academy

KNOVA LEARNING OREGON (RPA)

Board of Directors Regular Meeting

Tuesday, December 13th , 2022, 4:00 PM.

Agenda: (estimated length 1.5 hours)

4:00 PM the Chair will call Meeting to Order

- Roll taken
- Announcements:
 - Negative Social Media: (e.g. Glassdoor)
 - Giving Tree and Winter coats for RPA
 - Winter Music Performance. Dec 15th 4:30pm

Management Reports & Deliberations

- **October and November Financials & Audit Update** - The BOD will review Oct. & Nov. 2022 financials with **Tonya Mosher**. Note: due to size of files, financials will be sent in two separate e-mails
- **Principals Report:** Winter Break informally marks the middle of the RPA school year. As we prepare for that much needed respite, **Principals Barnard and McCollum** will be on hand to answer BOD questions and discuss staffing, student performance, and other current challenges.
- **Updated Mission Statement:** In mid-November the BOD held a workshop to review and, as deemed necessary, modify our organizational mission. As it is a very important part of the BOD's work, the Executive Director expects *this process to take a few months*. Mr. Nelsen will be working on this during the break and will present a working draft at the February meeting. IN THE MEANTIME, Directors are encouraged to call, e-mail and/or text John with thoughts and ideas in this area.
- **Community Center Update:** Mr. Nelsen will share pictures, report on, and answer BOD questions regarding the progress being made to meet our Jan. 1 start date for the *Rockwood Hope Center*.
- **Facility Update:** Roof on Warehouse repaired, Library Roof replaced, campus-wide security/fire safety system installed, heating repairs (and remaining challenges), update on lighting, key and other priority projects.
2023 Grant Campaign: Mr. Nelsen will lead a discussion of his proposed campaign to aggressively/expeditiously raise private grant funds (+1.5 million) for much needed infrastructural upgrades (HVAC/windows, lighting, roofs).

Action Items:

- Motion to accept Oct.& Nov. 2022 financials and check register
- Motion to direct Executive Director to enter into 6-month Professional Services Agreement with grant writer, story-teller, development specialist Ms. Auburn Harrison
- Motion to accept minutes from Oct 2022 BOD Meeting.

Meeting Adjourned!

NEXT MEETING: Feb 14th, 2023!