



KNOVA LEARNING OREGON (RPA)
Board of Directors Regular Meeting- Agenda
Tuesday, Oct 4:00 PM. Student Services Building
(Est. Duration 90 min)

The Chair will call the meeting to order and take roll at 4:00 pm

Board Announcements:

- OR3CA Conference: Nov 30-Dec 1st, Pete and Preston are going to attend. We can send one more Director without potentially violating quorum rules.
- RPA Swag! Being a part of the RPA family has benefits! Please pick one of the items on Att 1 and let me know your size. (Att 1)

Reports and Deliberations

- **Design-Build RFP:** Matt Kahl will present on the next steps in the re-fi of campus (att 6)
- **23-24 Enrollment:** We ended September with 376 students (budgeted at 355). For BOD review/discussion Mr. Nelsen has compiled “active enrollment” data going back to the 20198-19 school (Att:2)
- **Organizational Contingency planning:** As Director Kurzenhauser recently wrote “Although RPA has not had much interference from the state or the local teacher’s union, we may not always be as fortunate. We should have contingency plans for what happens for various types of interference or attempts to hobble or shut down charter schools.” We will begin this conversation in earnest. (See Pete’s thoughts in Att:3)
- **Financials:**
 - **Staff Salary Update:** We (Tonya, Danielle, Maria, and John) unanimously agree that making a (very) significant (10-15%) upward shift in the pay scale is critically necessary in order to keep instructional staff and protect our investments. BUT, after reviewing “Att1” it was further agreed that we need to wait until mid-February to ensure that enrollment is maintained and funding is sustainable. Q&A’s
 - **Audit Update:** Tonya has guided us through a very complicated 2022-23 fiscal year. While the auditors are still working, we did get out “exit memo” and had NO FINDINGS AT ALL! We anticipate yet another clean audit. Congratulations (and gratitude) to the team at True Blue Accounting! (Att 4)
 - **23-24 Check Signers:** Periodically, the BOD authorizes check signers. Our current signers are Nelsen, Fladoos, M. McCollum, and Tonya (agent). We see no need to change and are asking for a BOD motion to reauthorize. (action below)
 - **August and Sept 2023 financials** (sent to directors in separate e-mail.) will be reviewed/discussed.

Public to Be Heard: The board provides this opportunity for community members to make comments to the board on matters pertaining to the school. To ensure that as many people that wish to make comments get that chance, the Board respectfully asked that comments be no more than 5-min in length.

Action Items

- Motion to accept minutes from September 12th 2023 BOD meeting (Att 5)
- Motion to accept the August and September 2023 financials and check register as provided by True Blue Accounting
- Motion to reauthorize John Nelsen, Jerry Fladoos, Maria McCollum and Tonya Mosher as signers on corporate checking account(s)

Adjourn

NEXT MEETING: November 14th, 2023 @4pm