

KNOVA LEARNING OREGON (RPA)  
**Board of Directors Regular Meeting - Agenda**  
Tuesday, January 14th @ 4:00 PM. Student Services Building

- **The meeting was called to order @ 4pm**  
**ROLL:** Chair Fladoos, Dir Lindland, Dir. Nicewood, Dir Kurzenhauser present, Dir Long and Dir Salami absent. Staff: Nelsen, McCollum, Dykeman
- **Campus Re-Fi Done: The BOD reviewed to recently completed campus re-fi.** Dir Kuzenhauser discussed the terms of the loan and expressed concern regarding monthly over-payments on the loan. He and Tonya are working with the re-fi team to straighten out. Will report back at FEB meeting.
- **Academic Achievement (Informational):** Nicole Pescitelli will be on hand discuss recently (December) completed 2<sup>nd</sup> round of STAR testing. ~~No action recommended at this time. (attachment 2)~~ *Presenter was ill and unable to attend. Item carried over to Feb.*
- **2023-24 Integrated Programs Annual Report (Informational):** Mr. Nelsen presented and read the responses made by the school in its Integrated Programs Annual Report as per grant requirement. The report prompted an informative discussion of staff and student attendance challenges and strategies to address.
- **Formal Curriculum Adoption/Division 22 Requirements (Action)** ~~This a housekeeping item. We are required to have record of BOD adoption of all Curriculum materials as part of our Early Literacy Grant. Principal Barnard will present this to the BOD. Subsequent to publishing the agenda leadership learned that this was not required as previously believed.~~
- **BOD Indemnity Insurance (informational):** Director Kurzenhauser requested a review our BOD indemnity insurance coverage. Mr. Nelsen put him in touch with the schools risk-management agent Alycia Johnson. He shared his thoughts and what he has learned about BOD indemnification insurance. He asked that the Exec. Dir arrange for Alycia Johnson from PACE will be on hand at our February BOD meeting to present and discuss this topic. *Mr. Nelsen had already made arrangements.*
- **BOD officers and Terms of service (Discussion):** The BOD considered implementing “terms of service” and “officers” for the BOD. After brief consideration the topic was tabled.
- **Enrollment (Discussion):** As reported in recent months, we have a 3.5% shortfall in enrollment. We are budgeted at 400 and currently have 385. This equates to approx. 150K. Mr. Nelsen shared that this was a typical drop due to student returning to home countries. It was determined that the school will need to increase recruitment to 27-28 students per class (25-26) in order to ensure that our enrollment project hold throughout the year.
- **November December Financials (Action):** The BD discussed the Nov and Dec 2024 financial. Attention was paid to state fund slow to arrive, enrollment shortfall, and Facilities.

**MOTION:** Motion by Kurzenhauser to accept November and December 2024 Financials. 2<sup>nd</sup> by Fladoos (passes 4-0)

- **Public to Be Heard:** The board provides this opportunity for community members to make comments to the board on matters pertaining to the school. To ensure that as many people that wish to make comments get that chance, the Board respectfully asked that comments be no more than 5-min in length.
- **November 2024 Minutes:** The board will consider accepting minutes from the November, 2024 BOD meeting

**ACTION:** Dir. Kurzenhauser Motioned to accept November 2024 BOD minutes. Dir. Fladoos 2<sup>nd</sup> Passes 4-0

**Meeting will Adjourn at 5:27 pm**

**NEXT REGULAR MEETING: 02-11-2025**