



KNOVA LEARNING OREGON (RPA)
Board of Directors Regular Meeting- Minutes
Tuesday, May 14th , 2024 4:00 PM. Student Services Building

The meeting was called to order at 4:00 pm

Directors Present: Salami, Nicewood, Fladoos, Kurzenhauser, Long **Absent:** Lindland

Staff Present: Nelsen, Pescitelli, M. McCollum, J McCollum

Announcements: Mr. Nelsen shared information on May 16th: RPA Multicultural Night, May 18th Unity: Metro Relapse Prevention Fair, June 1st : East Metro Regional Charter School Breakfast - June 1st 9-noon, and June 13th: Field Day/Last day of school.

Reports and Deliberations

- **2024-25 Budget Document:** Mrs. Mosher will be on hand to walk the BOD through our proposed 2024-25 budget. This budget, build upon an aggressive 400 student enrollment, provides for increases in employee pay, anticipated mortgage payments, and a strong end-fund balance. Discussion followed

- **Campus Re-Fi:** My Nelsen and Director Kurzenhauser reported on campus re-fi efforts. As anticipated, Banner has elected to get another appraisal done. This will push any potential funding back into June/July. The term-sheet they offer will be impacted by the result of this new audit. A .discussion followed

- **Charter Agreement Renewal:** Mr. Nelsen reviewed where the school is at relative the charter agreement renewal process. He reported that leadership has received/reviewed a draft 10-year agreement and it has been conveyed to RSD. Negotiations are underway and we will (hopefully) have the new agreement to the BOD at June meeting for final approval.

- **24-25 Recruiting:** Mr Nelsen led a discussion of enrollment, recruiting. He stated that, while “a stretch”, he think the 400 enrollment is doable. He may need to come back to the BOD with adjusted number if recruiting dries up. As of 5-14 we have a “Hard Count” of 379 students currently enrolled for the 2024-25 school year.

- **Multi-Factor Authenticator:** A bit of a curveball: Our liability insurance provider (PACE) is requiring that all schools, in order to have cyber-liability insurance coverage, invest in and utilize multifactor background identification for all organizational “users”. The BOD agreed to authorize but wanted Mr. Nelsen to seek a less expensive solution.

- **March and April Financials:** The board reviewed and discussed March and April 2024 finances with bookkeeper Tonya Mosher. No red flags, Insurance payment for winter storm (33K) has been received.

- **Public to Be Heard:** There were no public to heard requests

Executive Session: The KNOVA Board recessed into executive session under ORS 192.660 to consider legal, employment, and personnel matters 2(a)(b)(i).

Return to Regular Session: The BOD returned to regular session at 5:15pm

Action Items

- Dir. Long Motioned to send D. Barnard flowers and a grub card from the BOD
- Dir. Salami motioned to accept minutes from March 2024 BOD meeting. 2nd Kurzenhauser Passes 5-0
- Dir Kurzenhauser motioned to approve 10K for purchase of Multi-Factor Authenticator keys. Salami 2nd Passes 5-0
- Dir. Salami motioned to approve FY 2024-25 Budget Document. Kurzenhauser 2nd Passes 5-0
- Dir. Salami motioned to accept March and April 2024 financials and check register as provided by True Blue Accounting. Nicewood 2nd Passes 5-0

Adjourn at 5:32:

NEXT MEETING: June 11th, 2024 at 4:00 PM