

**KNOVA LEARNING OREGON**  
**Rockwood Preparatory Academy (RPA)**  
Board of Directors Regular Meeting Tuesday,  
April 11th, 2023, 4:00 PM.

## **DRAFT MINUTES**

**4:00PM Meeting was called to Order at 4:pm**

- Roll Directors present: Nicewood, Matos, Salami, Kurzenhauser, Long. Absent: Fladoos, Reynolds  
Staff Present: Nelsen, Principals McCollum and Barnard, Pescitelli, Lybarger, Cortez, Maintenance team  
Other Present: Tonya and Garth Mosher, Scott Bradley, Stevn Barley
- Announcements: Mr. Nelsen shared that new website is up and running. Maria M. Shared a couple thoughts on kindergarten round-up (night prior)

**Public to Be Heard:** There was no public present to be heard

**Management Reports & Deliberations**

- **Mid-Year Student Achievement Report:** RPA Title I Coordinator, Nicole Pescitelli presented the results of our mid-year testing regime. Director questions followed.
- **Hope Center Open for Business:** Director Scott Bradley provided a detailed update on the challenges and opportunities after first months of operations at the Hope Center. He shared about the various initiatives at the Hope Center and AS-IS church. Director Kuzenhauser asked about emergency plans at the HC. A lively discussion followed on the general state of security of the campus. (The board toured the Hope Center later in meeting)
- **Technology Report:** Stevn Bartley, owner of Grey Wolf IT, reported on current/recent technology project including keyless entry system, lighting, re-keying, classroom technology and phone systems. Q& A followed
- **Accept Integrated Application:** Mrs. Barnard briefly explained the recently completed (mandatory) *ODE Integrated Application* (action required). She reported that it was an arduous task and that in the future we may partner with RSD on this. Mr. Nelsen congratulated Danielle on a hard job well done!
- **2021-22 Financial Audit and Letter to Governing Body:** The board briefly reviewed the "Letter to Governing Body" no exceptions, no findings, and no management letter! The board congratulated Tonya for another CLEAN audit.
- **December 2022-March 2023 Financials** -The Monthly financials are sent directly to directors along with pertinent notes from True Blue Accounting (Mosher). There were no specific questions or comment regarding monthly finances, however, a long discussion of cash-flow, maintenance expenditures, enrollment in the wake of the past winter's facility emergency followed.
- **Facility update.** The BOD toured the campus to survey the damage, repairs and progress on differed maintenance. All were struck by how much progress has been made. The BOD gave input on strategies for handling facilities costs in coming months. Director Kuzenhauser suggested looking at re-financing the campus sooner than later. Director Salami agreed.
- **Emergency Request for funds.** Mr. Nelsen requested for authority to make up to 170K in roofing expenditures. Discussed the proposed product and timeline. A discussion of boiler-replacement costs followed.
- **Action Items:**
- Motion by Salami to accept December 2022, January, February, March 2023 Financials and check register. 2<sup>nd</sup> by Kuzenhauser. Passes 4-0
- Motion to accept the 2022-23 Financial Report (audit) and Letter to Governing Board by Kurzenhauser, 2<sup>nd</sup> by Salami. Passes 4-0
- Motion by Long to accept the ODE Integrated Application. Second by Salami. Passes 4-0
- Kurzenhauser made motion to adopt minutes from Dec 2022 regular BOD meeting. Long 2<sup>nd</sup>. Passes 4-0
- Kurzenhauser Motion to authorize the Executive Director to spend up to 170K for roof repairs. 2<sup>nd</sup> By Salami. Passes 4-0

Meeting Adjourned at 6:35!

**NEXT MEETING: 4PM on June 13, 2023**