



KNOVA LEARNING OREGON (RPA)  
Board of Directors Regular Meeting: Executive Session  
Tuesday, June 13th, 4:00 PM. Student Services Building  
**DRAFT MINUTES**

- **The Chaired will call the meeting to order and take roll at 4:00 pm.** Director Manos is absent. All other directors present. Staff: Nelsen, McCollum, Barnard
- **Announcements :** Mr. Nelsen discussed the Rockwood National Night Out to held on campus August 5th

**Management Reports & Deliberations**

- **23-24 Enrollment:** Mr Nelsen reported that as of June 13th 23-24 enrollment is at 372. Most grades are at full enrollment. Our most vacancies are in Kinder and 3rd grade and all other grades at full enrollment. Our MAX capacity will be 400. We hope to get to 380 September
- **Institute For Direct Instruction (NIFDI) Partnership ;** The BOD had a lively discussion of the proposed partnership with NIFDI. Director Long was concerned about the inflexibility of NIFDI in accommodating “on-the-ground” realities in schools. Mr. Nelsen reiterated that this will be a long journey that benefits all parties. Both NIFDI and RPA will need to exhibit flexibility for the potential of this partnership to be realized. Mrs. Barnard mentioned that the training and partnership are great but the difficulty she is having recruiting staff as (once again) our pay-scale is “\$20,000 per year below the surrounding public schools Director Long asked that a salary comparison between RPA and surrounding public school be provided prior to the next BOD meeting.
- **Campus Refinancing:** The board has a detailed discussion of the proposed contract with LEWIS YOUNG ROBERTSON & BURNINGHAM, INC. to provide services leading to the refinance of property. Directors Kurzenhauser and Samali led the BOD through the differences, advantages, and disadvantages of various available ARI-FI options.
- **MOTION FROM FLOOR:** Director Kurzenhauser motioned to authorize the ED to move forward with the \$2,500 LYRB retainer. Director Salami 2nd; Passes 5-0
- **MOTION FORM FLOOR:** Director Kurzenhauser motioned to authorize the ED to order an appraisal of the campus in September. Fladoos 2nd. Passes 5-0
- **April and May 2023 Financial:** The board discussed the month cash flow, HR, Maintenance costs while reviewing the April and May 20023 financial. The board appreciates the new format for providing Directors with monthly financials.

**Action Items:**

- Director Kurzenhauser made a motion in appreciation of TASC for \$3000 in donations made over the past 3 years. (They donate \$1,000 of services to us each year for our Cobra insurance processing.) Director Salami 2nd, Passes 5-0
- Director Salami motioned to accept minutes from April 11 2023 BOD meeting. Director Kurzenhauser 2nd. Passes 5-0
- Director Nicewood motioned to accept the April and May 2023 financials and check register. 2nd by director Fladoos 2nd Passed 5-0

**Executive Session:** The KNOVA Board recessed into executive session under ORS 192.660 to consider legal, employment, and/or personnel matters 2(a)(b)(i).

**Return to regular session:** The KNOVA Board returned to oper session

**Meeting adjourned at 5:45**

**NEXT MEETING: July 11 , 2023 @4M**