

KNOVA LEARNING OREGON (RPA)
Board of Directors Regular Meeting - Agenda
Tuesday, May 13th @ 4:00 PM. Student Services Building
(Estimated duration: 60 minutes)

- **Call to Order:** The meeting will be called to order and roll will be taken @ 4pm.
- **Announcements:**
 - 2nd Annual Relapse Prevention Event May 17th (Attachment 1)
 - Last day of school (Field Day) is June 12th. RPA Field Day is from 8:30 – Noon and lots of fun! Volunteers?
- **Bond Project(s) Update (Action):** Mr. Nelsen will provide the Directors with an update on the results of the recently concluded RFP process, as well as the plans for upcoming summer construction projects. We received four high-quality bids, and I would like to extend my gratitude to Pete, Preston, Danielle, Jason, and Devon for their efforts in reviewing and scoring the proposals. Ultimately, we have identified *All Season Windows* as the most promising partner for these projects. We are seeking the Board of Directors' approval to proceed with the award, negotiate a detailed project scope, and establish construction timelines. (Attachments 2, 2A)

MOTION: Move to declare All Seasons Windows as winner of the recently completed Design Build RFP process AND authorize the Executive Director to move forward the award, negotiate a detailed project scope, and establish construction timelines.
- **23-24 Annual Audit Report (Action):** I am a bit behind in getting this to you. Nothing new to report. Another Clean audit with no management letter or material finding! GREAT JOB TONYA & GARTH!! (Attachment 3)
MOTION: Motion to accept the 2023-24 Fiscal Audit.
- **Oregon Growth Savings Plan (Action):** Oregon Growth Savings Plan is a PERS supplement plan that is available for employees to contribute to. This would be a great option for employees that have inquired about extra plans on top of PERS. (Attachment 4)
MOTION: Adopt resolution adding the Oregon Growth Savings Plan to benefit offered to RPA employees.
- **Fundraising Accounting (Action):** Tonya has requested a BOD motion authorizing the “hold-over” of fund-raising proceeds from one fiscal-year to another. This will allow for “saving” funds for items for which it might take over one year to raise needed funding.
MOTION: Authorize True Blue Accounting to reserve school-level fund-raising proceeds and to hold balances over between fiscal years.
- **2025-2027 Integrated Application (Action):** Principal Barnard will present the 2025-2027 Integrated Application for approval by the BOD.
MOTION: Motion to Accept Integrated Application plan as presented by Principal Barnard (Attachment 5)
- **Public to Be Heard:** The board provides this opportunity for community members to make comments to the board on matters pertaining to the school. The board respectfully asked that comments be no more than 5-min in length.
- **April 2025 Financials (Action):** The BOD will consider and discuss April 2025 financials as provided by True-Blue Accounting. Tonya Mosher will be on-hand to answer BOD questions. (monthly financial send directly to directors in separate e-mails):
MOTION: Motion to accept February and March 2025 financials.
- **April 2025 Minutes (Action):** The BOD will consider minutes from the February 2025 BOD meeting (Att 6)
MOTION: Motion to accept April 2025 BOD minutes
- **Adjourn (Est. 5pm)**

NEXT REGULAR MEETING: 06-10-25